

**Kootenay Lake District Parents' Advisory Council
Annual General Meeting Minutes
Thursday December 11, 2014**

Present:

Kendra Mann, Rosemont
Nicole Rhynold, J.V. Humphries
Lori Thompson, Winlaw
Sheri Walsh, LVR
Martha Clark, Trafalgar/LVR
Rebecca Scown, Brent Kennedy
Sasha Kitch, South Nelson
Petra Kramer, Blewett
Stacy Finley, Blewett
Cate Baio, Wildflower

- 1.) Chair called meeting to order at 6:30 pm – Quorum established.
- 2.) Approval of agenda
By consensus
- 3.) Approval of November 28, 2013 AGM minutes
By consensus
- 4.) Annual Reports
Chair's Report – received as presented
- 5.) Election of Executive Officers
Chair – Sheri Walsh nominated by Kendra Mann – ACCLAIMED
Vice Chair – Lori Thompson nominated by Sheri Walsh – ACCLAIMED
Secretary – Nicole Rhynold nominated by Kendra Mann - ACCLAIMED
Treasurer – Ester Zdebiak nominated by Kendra Mann – ACCLAIMED
Past Chair – Kendra Mann
- 6.) Signing Officers
Kendra Mann brought forward MOTION: The signing officers for both DPAC accounts shall be Sheri Walsh, Lori Thompson, Ester Zdebiak and Nicole Rhynold and these shall be the only signing officers for the Kootenay Lake DPAC. Past Chair Kendra Mann will be removed as a signing authority.
2nd by Nicole Rhynold Carried

- 7.) Review of Parent Representatives to Committees
DPAC is a stakeholder with two votes (same as CUPE, KLTF and the PVP) on each of the following committees. The first three committees meet every six weeks on board meeting days (every second Tuesday), usually from 2:30-4:00. DPAC committee representatives will be determined based on the interest and availability of DPAC members.

Education: main areas of focus are determined annually by the Board of Education. Current areas are poverty mitigation, measuring student expectations, allocation of the Education Fund, school calendar development.

Policy & Governance – focus is on new policy development and revision of existing policies

Finance & Operations – focus is on financial management of the district as well as management of facilities and transportation

Additional Committees with DPAC representatives:

Budget Stakeholder Engagement Committee: DPAC is a stakeholder with two votes (same as CUPE, KLTF and the PVP). This is a working committee formed annually to recommend the annual budget to the board for approval.

Healthy Lifestyles – a committee comprised of the Health Promoting Schools Coordinator, plus representatives of students, DPAC, teachers, support staff, trustees, public health and agencies with provide physical and mental health services to youth. Provides support and leadership for initiatives that enhance the physical and emotional well-being of students. Meets approximately 4 times per year. **DPAC Rep = Martha Clark**

Regulation Committee – A short term ad hoc committee comprised of various stakeholders with interest and expertise in the subject area of a policy will be formed and chaired by the Superintendent each time a policy is approved by the Board of Education. Its function will be to develop the regulations (procedures) associated with a policy once it has been approved.

- 8.) Adjourned 6:35 pm